

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
September 25, 2018
4:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session on Thursday, September 20, 2018 from 1:00 P.M. to 2:15 P.M. and immediately prior to this meeting from 3:00 P.M. to 3:58 P.M. to discuss litigation contract negotiations, personnel and real property matters.

ATTENDANCE:

Attending this meeting were Supervisors Gary Friend, John Marcischak and Mr. Alterio. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director, Jessica Tedrow, Parks & Recreation Director and Bev Small, Recording Secretary. ABSENT: None

VISITORS TIME:

Wayne Cimino of West Pike Street, Houston representing his mother, Louise Cimino of 323 W. Pike Street expressed growing concerns of the stream blockage, garbage dumping and trees blocking the water flow due to eroding banks along the creek on their property. He shared photos showing the existing situation. Portions of the creek are in Chartiers Township, North Strabane Township and continue into Houston Borough. It is becoming a health and safety hazard and he is seeking direction as streams are the responsibility of property owners and this blockage is more than any individual can handle. The Flood Task Force may be an option to assist with easement and access to the area for eventual clean-up action.

Robert Bradford of 619 McClane Farm Road brought to the Board's attention that the damages to his driveway area from the contractor's heavy equipment used for the sewer construction has not yet been brought back to as good as or better than prior to the work. The Project Engineer is working with the contractor to complete the punchlist items. The Township is holding payment retainage until satisfactory completion of items.

Mike Busovicki of 201 Cynthia Drive and Nick Koon of 211 Cynthia Drive presented detailed information and concerns involving the land subsidence /slide that is advancing and presenting what he feels is a dangerous conditions impacting the properties in the line of the slide behind their homes. They are asking the Township to assist them in seeking restitution from the contractor at the inception of the development from 2003. Board Chairman, Mr. Alterio referred to the initial investigation in February that

determined this was and is a private property matter between the property owners and developer as well as any disclosures that were or were not made under the sales agreement when the current owners bought the property. He reiterated that our initial assessment is that it is not a Township issue and stated that the property owners need to take any and all steps to protect their own property and should not forego any actions they deem necessary in reliance on action from the Township, as the Township may very well continue to deem this a private property matter.

DEVELOPERS TIME

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to reapprove the Brighich Subdivision Plan as previously approved on November 28, 2017 for recording purposes. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to reapprove the Acree Subdivision Plan as previously approved on January 23, 2018 for recording purposes. All Supervisors voted yes. The motion carried
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the modification request of MarkWest from the requirements of §305-27B (1) of the Chartiers Township Code of Ordinances, Subdivision and Land Development requiring that plan shall be drawn at a scale of not less than one inch equals 50 feet for the Pawlosky/Houston Rail Facility Plan as recommended by the Alternate Township Engineer. All Supervisors voted yes. The motion carried
4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the modification request of MarkWest Liberty Midstream and Resources, LLC for a Sanitary Sewage Holding Tank for the Control Room Building conditional upon receipt of the required escrow deposit as recommended by the Township Planner and Solicitor. All Supervisors voted yes. The motion carried

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Alterio – No report

Mr. Marcischak – No report

Mr. Friend- No report

APPROVAL OF MINUTES – A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Board of Supervisors Meeting Minutes from the Workshop Meeting and Special Meeting both of August 14, 2018, and the Regular Meeting of August 28, 2018 as presented. All Supervisors voted yes. The motion carried.

OLD BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to award the quote for the replacement of the Rooftop Unit on the Municipal building to Diesel Heating and Air, Inc. in the amount of \$9,750.00 as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried.

NEW BUSINESS:

1. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Chartiers Township 2018 Minimum Municipal Obligation of \$48,780.00 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Friend and seconded by Mr. Marcischak to approve the Chartiers Township 2018 Minimum Municipal Obligation of \$354,938.00 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township Manager. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Friend and seconded by Mr. Marcischak to acknowledge receipt of and authorize the allocation of the 2018 Volunteer Fire Relief Association allocation in the amount of \$42,738.96 in accordance with Act 205. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Friend and seconded by Mr. Marcischak to accept the resignation of Glenn Alterio from the Board of Supervisors effective October 1, 2018. Roll Call Vote: Mr. Marcischak: yes; Mr. Alterio: abstain; Mr. Friend: yes. The motion carried 2-0.
5. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize the Township Manager to advertise for candidates to fill the vacancy on the Board of Supervisors and fill the unexpired term of Mr. Alterio until the first Monday in January of 2020. All Supervisors voted yes. The motion carried.
6. A motion was made by Mr. Friend and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #33196-33217: \$103,904.56; Sanitary Sewer Fund; Checks #1159-1166: \$11,810.85; CTCC Operating Fund: Checks # 1336-1340: \$2,179.98; Liquid Fuels Fund: Check # 1026: \$120.00; Local Service Tax Fund: Checks # 1069 - 1071: \$924.52; Developers Escrow Account: Check #1063: \$193.25; Revenue Gaming Fund: Check # 1027: \$13,884.66; Total All Funds: \$133,017.82). All Supervisors voted yes. The motion carried.

DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – The Project Engineer continues to work with the Contractor for satisfactory completion of the remaining punchlist repairs. The Township is holding the retainer funds until restoration is accomplished. Mrs. Noble will be sending reminder letters to the seven (7) out of fifty-one (51) property owners who have not yet paid to Tap-In for the Sewer project.
2. Midland Sewer Project Update – Restoration and Citations are Status Quo. The Township Manager is awaiting affirmation on positive interest rates for the Sinking Fund PLGIT loan.
3. WEWJA Agreement (South Strabane) –Mr. Liekar reported ongoing lack of response.
4. 2018 Road Program –
 - El Grande Contract A: The contractor completed the milling and projects completion of the paving mid to late next week.
 - Victor Contract B: Victor paving is out of compliance of the contracted completion date of August 20, 2018 for the specialized process for base stabilization of Ryburn Road from Hickory Ridge to Gretna per the conditions of the awarded contract. Mrs. Slagle is dialoguing with them about a potential price hold for completion in 2019 if they cannot finish now.
 - Township Forces Paving: Public Works completed paving two (2) Township Alleys with potential to do more this year pending weather conditions.
5. 2018 Sewer Rehabilitation Project – The Township Engineer reported that State Pipe Services is the CCTV contractor and will coordinate access and notify residents of the work. There should be no interruption of resident services.
6. CHJA Injunction – The Township Solicitor stated that a status conference on the preliminary injunction is scheduled with Judge Lucas November 14, 2018.
7. February Storm Events/Flooding Follow Up –
 - Road Damage
 - Arden Mines Road – Mrs. Noble stated that the Township is waiting for the easement from Consol for them to accomplish the work..
 - Resident Flooding (wide spread, including)
 - McClane Farm Road – No updated information
 - Fair Meadow Circle – No updated information

8. Veronica Drive Cul-de-sac Completion Request – The Township Engineer reported that the surveying engineer and crew will meet next week at the Veronica Drive location to prepare for the cul-de-sac.
9. 8 Crossroads Road – The Chartiers Township VFD is scheduled to burn the house as a Fire Training experience on Saturday, September 29, 2018 per the authorizations given by DEP and others.
10. Community Center Sign – Mrs. Noble spoke with the new sign company contractor, Outdoor Signs. He confirmed that they will be out to do the site inspection and prepare to install the sign soon based on weather conditions.
11. Community Center / Park Security Cameras – Ms. Tedrow indicated that a number of the cameras to be installed remains incomplete but in process. No time confirmation for completion was given to her.
12. Plum Run Road Bridge Repair – Mrs. Slagle had put out an RFP related to some of the safety issues, in particular, the guiderail. She will meet with the Public Works Director and then get the information to the contractor.
13. Chartiers Township Public Works Truck – Mrs. Noble reported that Allegheny Ford is to deliver the truck within the coming week. Payment can be made from the Capital Reserve Fund as well as the Local Share Fund. The 2008 yellow truck is on Municibid for auction.
14. Ballfield Development – Mrs. Slagle will give the Board some rough cost estimates for the improvements discussed.
15. LSA Grant Applications – Mrs. Noble stated at this point there are no viable projects to submit but that a design can be considered for pending sewer projects in the spring of 2019 LSA Grants,
16. Allison Elementary PTO Sign Request:
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Manager to place on their Township sign the Allison Elementary PFO November 4, 2018 vendor and craft show. All Supervisors voted yes. The motion carried.
17. CHSD Bonfire 2018 – The Township Manager received confirmation that the Chartiers-Houston School District added the Township to the Insurance Policy on behalf of the school's Boosters Club. October 11th is scheduled with October 18th as a backup in case of inclement weather.
18. Public Works Garage Roof Replacement – The contractor is prepared to begin the work within this week, pending weather conditions.

19. Airport Road Bridge Replacement – This bridge mainly services Canton Township. Chartiers has no vested interest in the need or use for this bridge. It has been close as structurally deficient.
20. 2019 Budget Schedule – The schedule will be posted as soon as the dates and times are confirmed. The Preliminary Budget is on schedule for November 27, 2018 action.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Manager to advertise the dates and times of the Budget meetings and other business to come before the Board. All Supervisors voted yes. The motion carried
21. Allison Park Trail Repairs – Mr. Jeffries has calls in to several contractors to pave the 1.200 feet of walkways at a width of 5 feet which adhere' s to ADA requirements.
22. Highmark Rebate / 2019 Renewal – A refund from Highmark will be realized as the percentage due those enrolled in the health care. The renewal for the Township is excellent and quotes will arrive in the next weeks verifying that this is the best rate for the Township.
23. Floor Scrubber Quote – The Parks and Recreation Director presented information on commercial floor scrubbers to purchase for the Community Center as a means of in-house scrubbing on a weekly basis. It will be more sanitary, efficient and cost-saving in the long run. Consideration by the Board will be discussed for purchase within this year or in the 2019 Budget.
24. CDBG Grant – Mrs. Noble reported that the Township received \$80,000.00 in a Community Development Block Grant to be used in low to moderate income areas for improvements. Proposed projects are to be submitted by December for consideration. Discussion centered on the required survey completion with the possibility of the Arden Mines area failed septic systems and sewage issues as an eligible consideration for this grant.
 - A motion was made by Mr. Friend and seconded by Mr. Marcischak authorizing the Township Manager to pursue the necessary survey for the CDBG projects Grant Program. All Supervisors voted yes. The motion carried.
25. Cynthia Drive Hill Slip – Discussed as highlighted under Visitors Time.
26. Community Center Winterization Repair – Mr. Jeffries will seek quotes from area contractors for purchase and installation of a small furnace for the Community Center kitchen as a preventive measure to avert pipes from freezing in the event of power outages.

27. Presentation: Mr. Glenn Alterio was recognized for his years of service as a Supervisor for Chartiers Township. He is moving out of the Township and resigned effective October 1, 2018. On behalf of fellow Supervisors, Township Manager, staff and residents, he was accorded appreciation for his accomplishments and service to the Township. Mr. Alterio expressed his gratitude for the recognition and the honor of serving Chartiers Township, thanking his fellow Supervisors, Township Staff and Township Residents.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting adjourned at 5:10 P.M.

John Marcischak
Secretary

Bev Small – Recording Secretary